

REGISTRATION REQUIREMENTS  
FOR  
MAINTENANCE WORKHEAD (MW)

JAN 2012 EDITION

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**WORKHEAD CLASSIFICATION AND DESCRIPTION**

<b>Workhead</b>	<b>Title</b>	<b>Description</b>
MW02	Housekeeping, Cleansing, Desilting & Conservancy Services	Includes cleaning and housekeeping services for offices, buildings, compounds, industrial and commercial complexes, desilting and cleansing of drains and grasscutting.
MW03	Landscaping	Provision of landscaping services including tree planting and turfing.
MW04	Pest Control	Extermination and control of pests in installations, buildings and complexes.

**REGISTRATION REQUIREMENTS****Table B1**

<b>Grade</b>	<b>Tendering Limit</b>	<b>Financial</b> (Min Paid-Up Capital & Min Net Worth)	<b>Management</b> (see Table B2 for more details)	<b>Track Record</b> (past 3 years)
L6	Please refer to BCA website for the tendering limits ( <a href="http://www.bca.gov.sg/ContractorsRegistry/contractors_tendering_limits.html">http://www.bca.gov.sg/ContractorsRegistry/contractors_tendering_limits.html</a> )	\$1.5m	2T SMC	\$30.0m of which \$7.5m PS, \$3.0m MC and \$3.0m SP
L5		\$500,000	2T SMC	\$10.0m of which \$1.0m SP
L4		\$250,000	1T SMC	\$5.0m
L3		\$150,000	1T SMC	\$3.0m
L2		\$50,000	1T SMC	\$1.0m
L1		\$10,000	1T	\$100,000 (see note 7)

Note:

- 1) m stands for million, min stands for minimum.
- 2) Both minimum (min) paid-up capital and minimum net worth must be met. L1 firms are required to submit the latest management accounts. (not more than 12 months old)
- 3) PS – projects executed in Singapore
- 4) MC – main contracts (nominated sub-contracts may be included)
- 5) SP – minimum size single project (main/sub-contract) executed entirely by the applicant
- 6) T – Technical personnel with relevant qualifications (see table below for more details).
- 7) With effect from 1 Feb 2012, entry grade L1 will require completed or ongoing track record of \$100,000 for new, renewal and upgrading applications. For companies with insufficient track record, an interview with the technical personnel (conducted at BCA office) will be required. Please contact 1800 3425222 (press “2” after connecting) to arrange for an appointment for the interview before making applications.
- 8) SMC (Safety Management Certification issued by BCA) or OHSAS18000 is required for L6-L2 to be obtained by the following;
  - L6 and L5 by 1 Jul 2013
  - L4 and L3 by 1 Jul 2015
  - L2 by 1 Jul 2016

**PERSONNEL QUALIFICATION & LICENCE****Table B2**

<b>Workhead</b>	<b>Title</b>	<b>Personnel Qualifications and Licences</b>
MW02	Housekeeping, Cleansing, Desilting & Conservancy Services	“T” shall mean a Certificate in Facilities Maintenance Supervision or equivalent.
MW03	Landscaping	
MW04	Pest Control	Applicants must possess a valid Vector Control Operator Certificate issued by ENV.