

# GREEN MARK INCENTIVE SCHEME FOR EXISTING BUILDING – GMIS-EB (Version 1)

## APPLICATION FORM (Private Development)

1. Applicants should read the guidelines before filling in this form.
2. You may require about 15 minutes to fill this form. All fields in this application are compulsory. Where information is not applicable, a “N.A.” is necessary.
3. All necessary supporting documents must be submitted together with your application.
4. Where terms or phrases are not defined herein, applicants should refer to the website of the Building and Construction Authority (“BCA”) or write to BCA for interpretive guidance. Such interpretive guidance shall be conclusive.

This application form is to be submitted, together with the Project information sheets duly completed and all required documents listed in the checklist to:

Deputy Director  
Technology and Innovation Development Department  
Green Mark Incentive Scheme  
Building and Construction Authority  
5 Maxwell Road  
#17-00 Tower Block MND Complex  
Singapore 069110

For Official Use Only:

Registration No.
Incentive Entitlement

**GREEN MARK INCENTIVE SCHEME FOR EXISTING BUILDINGS  
GMIS-EB  
APPLICATION FORM**

**PARTICULARS & DECLARATION BY APPLICANTS**

We declare that the facts stated in this application and the accompanying information are true and correct to the best of our knowledge and that we have not withheld any material fact. We understand that if we obtain any incentive by way of false or misleading statements or information, or by withholding of any material fact, BCA may, at its discretion, withdraw the incentive and recover immediately from us any amount of the incentive that may have been disbursed.

Name of Developer / Building Owner			
Address		Tel No/Fax No	
Contact Person / Email Address		Company's Stamp	
Name & Designation of Applicant*			
Signature		Date	

Name of Managing Agent/Facility Management Firm			
Address		Tel No/Fax No	
Contact Person / Email Address		Company's Stamp	
Name & Designation of Applicant*			
Signature		Date	

\* Only the sole proprietor, partner or company director of the applicant company, as registered with Accounting & Corporate Regulatory Authority (ACRA) or professional bodies, may sign this declaration.

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**GMIS-EB**

**APPLICATION FORM**

**PROJECT INFORMATION (Sheet 1)**

**PROJECT DETAILS**

Description of Project:			
Project Name: (Short)		Building Category	<input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institution <input type="checkbox"/> Other <hr/>
Project Address:			
Developer /Building Owner:			
A Subsidiary of A Major Developer, if applicable			
ESCO:			
Facilities Management:			
In house M&E Contractor:			
Other Specialist Consultant :			
Total cost of retrofitting works (S\$)		Green Mark Rating	<input type="checkbox"/> Certified <input type="checkbox"/> Gold <input type="checkbox"/> Gold <sup>PLUS</sup> <input type="checkbox"/> Platinum
		Existing GFA (in m <sup>2</sup> )	

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**PROJECT INFORMATION (Sheet 2)**

**CHECKLIST OF DOCUMENTS TO BE ENCLOSED WITH APPLICATION**

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A summary of the Energy Efficiency features, its installation costs and actual saving(s) for the project should be included.

a) Summary of Energy Efficiency Features

<b>Category</b>	<b>List of green features</b>	<b>Incremental costs</b>	<b>Savings Achieved</b>
1. Design for Energy Efficiency	▪		
<b>Total</b>			

a) All necessary evidence documenting the actual equipment cost, such as Letter of Awards to ESCO, purchased orders, invoice etc. Monthly electricity bills(before and after retrofit), energy savings documentation and Building Energy Disclosure Form.

b) Document(s) from NEA indicating the grant(s) under EASE Scheme, if applicable;

c) Documentary evidence of building ownership