

# 5. Delivery, Handling and Storage

## 5.1. TIMBER PRODUCTS

Table 5.1 highlights the good practices in delivery, handling and storage of timber products before assembling them into wardrobes and kitchen cabinets. Site supervisory personnel and installers should adopt these practices to ensure that the materials are in good condition before installation.

**Table 5.1 Good practices in delivery, handling and storage of timber products**

Items	Good practices
1. Delivery	<ul style="list-style-type: none"> <li>• All timber products are transported in covered lorry.</li> <li>• Materials shall be delivered to site in accordance with the installation schedule to minimize site storage and unnecessary handling.</li> <li>• Delivered materials should be inspected to ensure they are in good conditions and as per specifications / approved samples.</li> </ul> 
2. Handling	<ul style="list-style-type: none"> <li>• Unloading should be carried out under good weather condition. Never transport or unload timber panels in the rain.</li> <li>• The materials, where possible, should be delivered directly to the locations where they are to be installed.</li> </ul>
3. Storage	<ul style="list-style-type: none"> <li>• The materials should be stored in an enclosed building space that is well ventilated.</li> <li>• Storage area should be clean and dry.</li> <li>• Materials should be stored in a manner to avoid unnecessary handling and shifting.</li> </ul>

## 5.2. IRONMONGERY

The functionality of wardrobes and kitchen cabinets depends greatly on the condition of the ironmongeries delivered. Table 5.2 highlights the good practices in the delivery, handling and storage of ironmongeries.

**Table 5.2 Good practices in delivery, handling and storage of ironmongeries**

Items	Good practices
1. Delivery	<ul style="list-style-type: none"> <li>• The ironmongeries should be packed and delivered in sealed carton boxes. Handles to be delivered with proper plastic protection.</li> <li>• Ironmongeries should be delivered to site in accordance with the installation schedule to minimize site storage and unnecessary handling.</li> <li>• Delivered ironmongeries should be inspected to ensure they are in good conditions and as per specifications / approved samples.</li> </ul>
2. Handling	<ul style="list-style-type: none"> <li>• Unloading should be carried out under good weather condition.</li> </ul>
3. Storage	<ul style="list-style-type: none"> <li>• The ironmongeries should be stored in an enclosed building space that is well ventilated.</li> <li>• Storage area should be clean and dry.</li> </ul>