16 Apr 2014

To All Members

NOTICE OF FIFTY-FOURTH (54th) ANNUAL GENERAL MEETING

NOTICE is HEREBY GIVEN by the Management Committee that the Fifty-Fourth (54th) Annual General Meeting (AGM) of the PWD-BCA Club will be held on Wednesday, 30 April 2014 at 12:20 pm in the MND Auditorium, Annexe A of MND Complex, 5 Maxwell Road, Singapore 069110. There will be a lunch reception immediately after the Annual General Meeting.

AGENDA
The business to be transacted at the Annual General Meeting is as follows: -

1. President's address.

2. To confirm the Minutes of the Fifty-Third Annual General Meeting held on Tuesday, 30 April 2013.

3. To receive and, if approved, to pass the Annual Report and Audited Statements of Account and Balance Sheet for the year ending 31 December 2013.

4. To discuss and to adopt, if approved, the proposed amendment to the Constitution. The proposal is attached in Annex A.

5. To elect the Management Committee for the ensuing year. The Nomination List from the Management Committee of 2013 is attached in Annex B. The Nomination Form for officers to serve on the Management Committee for 2014 is attached in Annex C.

6. To appoint two Honorary Auditors for the ensuing year.

7. To transact any other business, in accordance with the Club’s Constitution, of which seven (7) days' notice shall have to be given to the Honorary Secretary in writing, i.e. by Wednesday 23 April 2014.

LEE CHEE KEONG
HONORARY SECRETARY
ANNEX A

PROPOSED AMENDMENT AND ADDITION TO THE CONSTITUTION

<table>
<thead>
<tr>
<th>RULE NO.</th>
<th>EXISTING RULE</th>
<th>RULE NO.</th>
<th>PROPOSED RULE</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.7</td>
<td>A person who wishes to gain entry to the Club’s premises including the restaurants, fruit machine room, tennis court, badminton court, billiards room and other facilities and participate in the Tombola sessions and other activities of the Club may apply to be a Social Member. The validity of the Social Membership shall be for a period not exceeding 4 weeks at any one time.</td>
<td>6.7</td>
<td>A person who wishes to gain entry to the Club’s premises including the fruit machine room, lounge, reading room and other facilities and participate in the Tombola sessions and other activities of the Club may apply to be a Social Member. He or she is not entitled to the privileges held by other types of members and shall not have the right to vote or to hold office in the Management Committee of the Club. The validity of the Social Membership shall be for a period not exceeding 12 months at any one time.</td>
</tr>
</tbody>
</table>
## PWD-BCA CLUB
### 54th ANNUAL GENERAL MEETING

### NOMINATION LIST

It is hereby announced that the Management Committee of 2013 nominates the following for election at the 54th Annual General Meeting on 30 April 2014.

<table>
<thead>
<tr>
<th>POST</th>
<th>NAME</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Vice President</td>
<td>Benedict Tan</td>
</tr>
<tr>
<td>2. Vice President</td>
<td>Lam Siew Wah</td>
</tr>
<tr>
<td>3. Vice President</td>
<td>Margarita Loh (Mrs)</td>
</tr>
<tr>
<td>4. Vice President</td>
<td>Kwok Fook Kee</td>
</tr>
<tr>
<td>5. Honorary Secretary</td>
<td>Lee Chee Keong</td>
</tr>
<tr>
<td>6. Asst Honorary Secretary</td>
<td>Lim Chong Yong</td>
</tr>
<tr>
<td>7. Honorary Treasurer</td>
<td>Chua-Tan Wan Kim (Mrs)</td>
</tr>
<tr>
<td>8. Asst Honorary Treasurer</td>
<td>Catherine Wong Chi Fun (Ms)</td>
</tr>
<tr>
<td>9. Chairman, Board of Games</td>
<td>William Toh Kai Yen</td>
</tr>
<tr>
<td>10. Lady Member</td>
<td>Wong Soh Leng (Ms)</td>
</tr>
<tr>
<td>11. BCA Rep.</td>
<td>Choong Teck Min</td>
</tr>
<tr>
<td>12. BCA Rep.</td>
<td>Grace Cheok-Chan Wai Peng (Mrs)</td>
</tr>
<tr>
<td>13. BCA Rep.</td>
<td>Ong Teck Soon</td>
</tr>
<tr>
<td>15. BCA Rep.</td>
<td>Victor Lian Choong Meng</td>
</tr>
<tr>
<td>16. BCA Rep.</td>
<td>Ng Kok Lam</td>
</tr>
<tr>
<td>17. BCA Rep.</td>
<td>Julia Leu (Ms)</td>
</tr>
<tr>
<td>18. BCA Rep.</td>
<td>Phua Hui Chun (Ms)</td>
</tr>
<tr>
<td>19. BCA Rep.</td>
<td>Grace Chng Tuan Siew (Ms)</td>
</tr>
<tr>
<td>20. LTA Rep.</td>
<td>Lim Sun Kiat</td>
</tr>
<tr>
<td>21. PUB Rep.</td>
<td>Ivy Poon Oi May (Ms)</td>
</tr>
<tr>
<td>22. Independent</td>
<td>M Nathan</td>
</tr>
<tr>
<td>23. Independent</td>
<td>Yap Guan Hwa</td>
</tr>
</tbody>
</table>
## PWD-BCA CLUB
### 54th ANNUAL GENERAL MEETING

**NOMINATION FORM**

The following is a nomination form for the officers who will serve on the Management Committee for 2014. All forms must be duly signed by candidates, proposers and seconders, all of whom must be paid-up Ordinary Members or Life Members of PWD-BCA Club. Please choose candidates with care as they will run your Club for one year. All completed nomination forms must reach the Honorary Secretary c/o 585 Serangoon Road, Singapore 218199 before noon Wednesday 23 April 2014.

<table>
<thead>
<tr>
<th>Post</th>
<th>Candidate</th>
<th>Membership No./ Signature/ Date</th>
<th>Proposer</th>
<th>Membership No./ Signature/ Date</th>
<th>Seconder</th>
<th>Membership No./ Signature/ Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Vice-President</td>
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<tr>
<td>2</td>
<td>Vice-President</td>
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<tr>
<td>3</td>
<td>Vice-President</td>
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<tr>
<td>4</td>
<td>Vice-President</td>
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<tr>
<td>5</td>
<td>Honorary Secretary</td>
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<tr>
<td>6</td>
<td>Honorary Treasurer</td>
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<tr>
<td>7</td>
<td>Chairman</td>
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<td></td>
<td>Board of Games</td>
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</tr>
<tr>
<td>8</td>
<td>Lady Member</td>
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</tr>
<tr>
<td>9</td>
<td>BCA Rep.</td>
<td></td>
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</tr>
<tr>
<td>10</td>
<td>BCA Rep.</td>
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<tr>
<td>11</td>
<td>BCA Rep.</td>
<td></td>
<td></td>
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<tr>
<td>12</td>
<td>BCA Rep.</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>13</td>
<td>BCA Rep.</td>
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<td></td>
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<tr>
<td>14</td>
<td>BCA Rep.</td>
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<td></td>
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</tr>
<tr>
<td>15</td>
<td>BCA Rep.</td>
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<tr>
<td>16</td>
<td>BCA Rep.</td>
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</tr>
<tr>
<td>17</td>
<td>BCA Rep.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>BCA Rep.</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>19</td>
<td>BCA Rep.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20</td>
<td>LTA Rep.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>PUB Rep.</td>
<td></td>
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</tr>
<tr>
<td>22</td>
<td>Independent</td>
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</tr>
<tr>
<td>23</td>
<td>Independent</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>
REPORT OF THE MANAGEMENT COMMITTEE

AND

STATEMENTS OF ACCOUNT AND BALANCE SHEET

FOR THE YEAR ENDED 31 DECEMBER 2013

TO BE PRESENTED AT

THE FIFTY-FOURTH ANNUAL GENERAL MEETING OF

PWD-BCA CLUB

TO BE HELD AT 12:20 PM ON 30 APRIL 2014

IN THE MND AUDITORIUM, ANNEXE A,

NATIONAL DEVELOPMENT BUILDING, MAXWELL ROAD,

SINGAPORE 069110
The Management Committee is pleased to present to you the Annual Report, Audited Statements of Account and Balance Sheet for the year ended 31 December 2013.

1.0 PATRON

1.1 The Patron of the Club is the Honourable Minister for National Development, Mr Khaw Boon Wan.

2.0 MANAGEMENT

2.1 The Club was managed by the Management Committee comprising the following officials during the year:

President : Dr John Keung (ex-officio)
Vice-Presidents : Mr Benedict Tan
: Mr Lam Siew Wah
: Mrs Margarita Loh
: Mr Kwok Fook Kee
Honorary Secretary : Mr Lee Chee Keong
Asst Honorary Secretary : Mr Lim Chong Yong
Honorary Treasurer : Ms Marie Loh Mei Ling (30 Apr 2013 to 2 Apr 2014)
: Ms Anna Ong (3 to 30 Apr 2014)
Asst Honorary Treasurer : Ms Catherine Wong Chi Fun
Chairperson, Board of Games : Mr William Toh Kai Yen
Chairperson, Ladies sub-comm : Ms Wong Soh Leng
Committee Members : Mr M Nathan
: Mr Kwok Fook Kee
: Mr Choong Teck Min
: Mr Jeremy Tan Thay Keat
: Mrs Grace Cheok-Chan Wai Peng
: Ms Grace Chng Tuan Siew
: Mr Ong Teck Soon
: Mr Ng Kok Lam
: Mr Yap Guan Hwa
: Ms Julia Leu
: Mr Victor Lian Choong Meng
: Mr Lim Sun Kiat
: Ms Phua Hui Chun
: Ms Ivy Poon Oi May
3.0 **AUDITORS**

3.1 The Honorary Auditors of the Club for the year were: -

Mr Wong Siew Heng  
Mr Alex Chan Lee Meng

3.2 M/s K.A Seah & Co. was the Club’s external auditor.

4.0 **STANDING COMMITTEES**

The standing committees which assisted the Management Committee in the functioning of the Club were:

**A. MEMBERSHIP COMMITTEE**

Chairman : Mr Benedict Tan  
Secretary : Mrs Grace Cheok-Chan Wai Peng

Members : Mrs Mary Siow  
Ms Suseela Krishnan  
Ms Helen Lim Cha Boh

**B. SOCIAL & OUTDOOR ACTIVITIES COMMITTEE**

Chairman : Mr Lam Siew Wah  
Secretary : Ms Grace Teo

Members : Mr Jeremy Tan Thay Keat  
Mr Ong Teck Soon  
Ms Phua Hui Chun  
Ms Julia Leu  
Ms Grace Chng  
Ms Denise Kwok  
Mr William Toh Kai Yen  
Mr Geoffrey Tay

**C. COMMUNITY SERVICES & DRAMA GROUP**

Chairman : Mrs Margarita Loh

Members : Mr M Nathan  
Ms Wong Soh Leng

**D. HOUSE & GROUNDS COMMITTEE**

Chairman : Mr Kwok Fook Kee

Members : Mr Ng Kok Lam (from 23 Aug 13 - Apr 2014)  
Mr Sim Kok Kiang
E. PUBLICATION COMMITTEE

Chairman : Mr Lee Chee Keong
Secretary : Mr Seng Heng Yeow

Members : Mr Jeremy Tan Thay Keat
          Mr Victor Lian
          Mr Teo Orh Hai

F. BOARD OF GAMES

Chairman : Mr William Toh Kai Yen
Vice-Chairman : Mr Tay Bok Hock
Secretary : Ms Chan Mei Kam

Convenors
Athletics : Mr Yip Hoi Wah
Badminton : Mr Goh Seow Yap
Billiards (pool) : Mr Chia Hung Meng
Bowling : Mr Tay Bok Hock
Carrom : Mr Neo Kong Yong
Chess : Mr Kerk Eng Huat
Dragon Boat : Mr N Thirurairaja Singam
Golf : Mr William Toh Kai Yen
Scrabble : Mr Lim Sun Kiat
Soccer : Mr Vincent Patton
Squash : Mr Lim Chin Huat
Table-Tennis : Ms Chang Ah Koon
Tennis : Mr Ahmad Fraij

G. LADIES COMMITTEE

Chairperson : Ms Wong Soh Leng

Members : Mrs Wee-Loh Soon Lye
          Ms Wang Chiu Hua
          Ms Agnes Quek Lee Cheng
          Ms Tan Swee Eng
5.0 REPORTS FROM STANDING COMMITTEES

5.1 Membership

a. Membership Strength

The Membership committee, under the helm of Vice-President Benedict Tan, administered the membership rolls and processed membership applications throughout the year. The membership of the Club was 1276 as at 31 Dec 2012. The membership of the Club stood at 1474 as at 31 Dec 2013. Compared with the previous year’s membership strength of 1276, there was a significant increase of 198 members. The breakdown of the membership distribution is shown in the following table:

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>No. of Members</th>
<th>No. of Members</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Year 2013</td>
<td>Year 2012</td>
<td></td>
</tr>
<tr>
<td>Honorary</td>
<td>13</td>
<td>15</td>
<td>-2</td>
</tr>
<tr>
<td>Life</td>
<td>239</td>
<td>239</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Note: 149 members have not updated their details. Membership would be reinstated once their updates are received.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pensioner/Senior</td>
<td>30</td>
<td>30</td>
<td>0</td>
</tr>
<tr>
<td>Ordinary</td>
<td>1110</td>
<td>947</td>
<td>+163</td>
</tr>
<tr>
<td>Associate</td>
<td>25</td>
<td>32</td>
<td>-7</td>
</tr>
<tr>
<td>Social</td>
<td>57</td>
<td>13</td>
<td>+44</td>
</tr>
<tr>
<td>Total:</td>
<td>1474</td>
<td>1276</td>
<td>+198</td>
</tr>
</tbody>
</table>

b. Lucky Draw for Members

A lucky draw for the members was held on 12 Nov 2013. A total of 65 prizes in the form of NTUC cash vouchers and another 10 special prizes were given away to the lucky winners.

c. Update of Life Membership

As part of the audit requirement for the Club’s membership roll, the Club required Life members to furnish their latest contact details as evidence of their continuing membership with the Club. To-date, there were a total of 239 Life members with their particulars updated. Life members who have not responded are advised to submit their update to the Club. The form for updating is available at the Club website: http://www.bca.gov.sg/club/member.htm. Their membership would be reinstated on
the register of Life members once they provide the Club with the particulars and
information as required.

d. Updating of Membership Database

Members who have changed their addresses and contact numbers are advised to
notify the Club of the changes. The form for updating members’ particulars can be
obtained from the Club website: http://www.bca.gov.sg/club/member.htm

5.2 Social & Outdoor Activities

The Social and Outdoor Activities Committee (SOAC), under the stewardship of
Vice-President Lam Siew Wah, organized events and activities to fulfill the social
and recreational needs of Club members. A variety of activities was organized by
SOAC in 2013. They were well received by members and their families – in total,
these activities attracted the participation of 3,052 persons i.e. an increase of 44%
participation compared with 2,119 persons in 2012.

a. ENTERTAINMENT / ARTS / LIFESTYLE

(1) Movie Screenings

There was a movie screening of Ah Boys to Men on 2 Feb. A total of 144
subsidized tickets were bought for members and their families.

(2) Art of the Brick Exhibition

For the first time in Southeast Asia, New York-based artist Nathan Sawaya
showcased his largest collection of 52 large-scale LEGO sculptures. Deemed
as one of CNN’s 12 must-see exhibitions, The Art of the Brick Exhibition
-treated visitors to stunning displays of intricate sculptures made from
hundreds of thousands of pieces of LEGO bricks. The thought-provoking
works, along with new sculptures created specifically for this Exhibition, ran at
ArtScience Museum and included the iconic sculpture Yellow, a 6-metre long
T-Rex dinosaur skeleton and a sculpture of the ArtScience Museum.

Publicity was launched on 28 Jan. A total of 100 tickets (for 73 adults and 27
children) were purchased for viewing the exhibits on 16 and 17 Mar.

b. FAMILY – RECREATIONAL/EDUCATIONAL

(1) S.E.A Aquarium™ @ Resorts World Sentosa

The S.E.A. Aquarium™ @ Resorts World Sentosa is the world’s largest
aquarium. With more than 800 species of marine animals, the aquarium is
home to majestic manta rays, enormous goliath grouper, napoleon wrasse,
and other gentle giants of the sea.

The event was launched on 26 Mar and it received overwhelming response by
the closing date. A total of 1,676 tickets (for 1,222 adults, 222 children and
232 senior citizens) were purchased by members. The tickets were open-dated i.e. valid for 180 days from the date of issue.

(2) **Adventure Cove Waterpark™**

The Adventure Cove Waterpark™, located at Resort World Sentosa, is an aquatic adventure park. Visitors could experience the thrilling waterslides such as Southeast Asia’s first hydro-magnetic coaster, Bluwater Bay wave pool and grab a tube to journey down Adventure River, passing through 14 stunning scenes including a tropical jungle garden and a grotto inhabited by whimsical sea creatures. Snorkel over a colourful coral reef with 20,000 friendly fish or wade amongst dozens of rays as you touch their velvety wings.

The event was launched on 2 Oct 2013. A total of 233 tickets (for 165 adults, 60 children and 8 senior citizens) were bought for members and their families for use on Sat 16, 17 or 24 Nov 2013.

(3) **River Safari**

River Safari, the newest addition to the Wildlife Reserves Singapore’s portfolio of award winning parks, is the world’s first and only river-themed wildlife park. Occupying 12 hectares and developed at a cost of S$160 million, the park boasts an immense collection of freshwater flora and fauna, numbering over 300 plant species, 500 animal species and over 5,000 animal specimens.

The event was launched on 2 Oct. A total of 379 tickets (for 277 adults, 55 children and 47 senior citizens) were purchased for members and their families. The tickets were open-dated i.e. valid from 1 to 31 Dec 2013.

c. **Annual D&D 2013**

The PWD-BCA Club D&D 2013 was held on 26 Oct at the Mandarin Orchard. The dinner was well attended by 520 guests including Club members from various agencies and their families. Theme for the evening was *Flash Back << >> Fast Track*.

To mark the club’s 65th Anniversary in 2013, the Club President, past Club Presidents, current and past Club Vice Presidents were invited on stage for cake-cutting, followed by a toasting to the guests. 65 lucky draw prizes and a special anniversary draw were given away to the lucky winners.

The show host was Justin Mission. Highlights of the D&D included the KIKI Tay Laser EFX show, a futuristic dance performance and a beat-box performance by Charles Wong. The club’s Tyros Production also presented a 15-minute song-and-dance performance.

5.3 **Community Services & Drama Group**

The Community Services & Drama Group, chaired by Vice-President Margarita Loh, continued to contribute to the community.
The Club adopted the Gift of Love Home for the Club’s charity drive in 2013. Club management committee approved an ang pow donation for the home. On 24 Jan 2014, Club management committee representatives visited the home in Jurong and a cheque for $1500 was presented to its administrator.

At the club Dinner and Dance, the Tyros Drama Group put up a most nostalgic and entertaining performance as part of the club’s 65th Anniversary celebrations. The original Tyros Theatre group comprising members such as APG Menon, Ruby Lai, Nina Yang, Tan Beng Kiang, Chan Sin Hui and Choong Teck Min did a re-run of some old shows performed during the PWD days. Although it was a re-run of old scripts the performance had a freshness to it with new energies and zest by new and younger performers.

5.4 House & Grounds

The House & Grounds Committee, headed by Vice-President Kwok Fook Kee managed our Clubhouse premises. The Committee strove to provide a pleasant environment and ensure proper usage of the clubhouse facilities.

Our former clubhouse premises at Block 167, Jalan Bukit Merah, #03-16, Connection One were returned to HDB on 30 Apr 2013. Club operations had to be suspended from 18 Mar onwards to facilitate the shifting of the jackpot machines and salvaged articles such as sports trophies to our new Serangoon Clubhouse and the reinstatement works to the Bukit Merah Clubhouse premises.

The A&A works contract for our Serangoon Clubhouse was substantially completed on 31 May with some defects to be rectified. The new building incorporated green building features such as solar panels, energy efficient M&E equipment, LED lightings and the use of environmentally friendly products in its interior design. The Temporary Occupation Permit was obtained on 28 Jun and a ‘soft opening’ was held for Management Committee and guests. Subsequently, the URA clearance for Certificate of Statutory Completion was obtained on 13 Aug. After the engagement of various service providers such as cleaning, pest control, security and café lounge operator, the Serangoon Clubhouse formally started operations on 23 Aug 2013 for all members to enjoy the facilities. Although the patronage of the new Clubhouse has improved (compared with that of our former Bukit Merah premises), it is still below our expectations. Hence, we hope our Club members can use the clubhouse more often for various activities.

5.5 Publication

The Publication Committee, led by Lee Chee Keong, ensured that the Club Internet website continued to be a useful and indispensable link between members and the Club. The website connects with members by updating them with the latest information of coming programmes, activities and events.

In 2013, events such as the movie screening of Ah Boys to Men, viewing of Art of the Brick Exhibition, RWS SEA Aquarium tour, Adventure Cove Waterpark outing and River Safari excursion were publicized on the website.
Besides, activities such as the Annual D&D 2013 were also broadcast on the Internet for members to consider participating.

Club House Rules, notices, subsidy database and contact details of Management Committee and Sub-committee members were also updated and made known to Club members.

5.6 Board of Games

The Board of Games (BOG), headed by Mr William Toh, continued to encourage members to adopt a healthy lifestyle through participation in sports and games. As with the past years, the BOG organized a series of games jointly with the JTC Recreation Club for members of both clubs. JTCRC hosted the 46th PWD-BCA Club / JTCRC Games from 16 to 23 Oct 2013. Seven games were played. The result was a draw at 3-3-1 with our Club winning pool/snooker, golf and futsal, losing carrom, bowling and tennis and drawing badminton with JTCRC. The dinner and prize-giving was held on 23 Oct at the Jurong Country Club.

The club Annual Golf Tournament was held on 23 Jul at Jurong Country Club. Twenty-four members participated in the game. The Club also held a golfing trip to Danang, Vietnam from 6 to 8 Dec. Sixteen members participated in the trip. They played at 3 courses viz. Danang, Laguna Lang and Montgomerie Link Golf and Country Clubs.

5.7 Ladies Committee

The Ladies Committee, chaired by Ms Wong Soh Leng, organized activities and programmes for Club members of both genders.

On 9 May, a Parent’s Day Buffet Dinner at the 1 Market@Singapura was organized. A total of 92 members and family members feasted on the wide and delicious spread of food and desserts. A 2-day, 1-night stay in Malacca including a Premier durian trip was held from 3 to 4 Aug. Seventy-six members and family members had a fun and enjoyable time at this event.

Since Oct 2006, the long-running Rejuvenation, Health and Preventive Exercise classes had an average of 8 to 10 members taking part.

5.8 Club’s 65th Anniversary Celebrations

As part of the Club 65th Anniversary Celebrations, a tour of the new clubhouse at Serangoon Road to view its facilities was held on 20 and 27 Dec. The number of members who attended was 23 and 45 respectively. Members were treated to a sumptuous buffet dinner, karaoke session and received a nice door gift each.
6.0 HONORARY TREASURER'S REPORT

In 2013, the Club incurred a deficit as the income from the jackpot machines was insufficient to cover the operating expenses of the Club. The audited accounts for the year ended 31 Dec 2013 are attached in Appendix B.

7.0 AFFILIATIONS

During the year, the Club continued its affiliations with the Singapore Amateur Athletic Association, Singapore Snooker/Billiards Association, Singapore Table Tennis Association and Singapore Archery Association.

8.0 ATTACHMENTS

The following documents are attached: -

a. Minutes of the Fifty-third Annual General Meeting held on 30 April 2013. (See Appendix A)

b. Honorary Treasurer's Report consisting of Balance Sheet, Statement of Income & Expenditure and other Financial Statements for the year ended 31 December 2013. (See Appendix B)

9.0 APPRECIATION

The Club Management Committee is grateful to our Patron for his support of the Club's activities. We are fully appreciative of those who have served on the various sub-committees. Besides, we want to acknowledge all convenors and helpers who assisted in organizing successfully all our programmes and activities. Finally, the Management Committee wishes to express our sincere thanks to all Club members who participated in its social, recreational, sports and other events to make 2013 a meaningful and enjoyable year.

For and on behalf of
the Management Committee
PWD-BCA Club, Singapore

Lee Chee Keong
Honorary Secretary
Appendix A

MINUTES OF THE 53rd ANNUAL GENERAL MEETING HELD ON TUES 30 APRIL 2013 IN THE MND AUDITORIUM, ANNEXE A, NATIONAL DEVELOPMENT BUILDING, MAXWELL ROAD

Present: Dr John Keung, President and 92 members

The President of the Club, Dr John Keung, called the 53rd Annual General Meeting to order at 12:30 pm. Ninety-two (92) Ordinary and Life Members registered to attend and form the quorum for the Annual General Meeting.

1.0 PRESIDENT’S ADDRESS

1.1 The President welcomed the members to the Club's 53rd Annual General Meeting.

1.2 The President reported that in 2012 the various sub-committees in the Club organized a series of interesting and enjoyable activities for members to participate in as seen in the multi-media show presented earlier on to members at the AGM.

1.3 In his speech, he highlighted two important points of concern for this Club. Firstly, at the end of 2010, the Club purchased 585 Serangoon Road, a 3-storey conservation shophouse where we could serve members better and boost the incomes of our Club. Club Management Committee then proceeded to form a Building Committee chaired by VP Lim Bok Ngam and subsequently by VP Margarita Loh and comprising Club members from various disciplines to oversee the addition and alteration (A&A) works to our new clubhouse. We subsequently appointed a professional engineer to provide consultancy services and a building contractor to carry out the A&A works.

1.4 He informed members that the structural works on the new clubhouse has been completed. At present, the M&E Services and Interior Design finishes and furniture are being put in. Members could look forward to using the new clubhouse by the end of May 2013. The Club would update members at the appropriate time on the exact date of the start of clubhouse operations. The President urged all members to visit the new clubhouse regularly to socialize and enjoy the facilities there.

1.5 The President mentioned his second point of concern was that in 2012, the Club incurred a deficit as the income from the jackpot machines was not good enough to cover the operating expenses of the Club. These expenses included the monthly rental which we have to pay for the old clubhouse at Bukit Merah. However, the Club Management Committee was optimistic that when the Club move to our very own premises conveniently located along Serangoon Road and near to MRT North-East Line Boon Keng station next month, we should be in a much better financial position going forward.
1.6 The President reported that in 2012, to keep our expenditure in check given the lower revenue, the Club did not hold a Dinner and Dance. This year as we commemorate the 65th anniversary of the Club, the Management Committee and sub-committees would bring back the ever-popular Dinner and Dance to be held in October 2013. The Club would also line up other activities for members, including the opening of the new clubhouse in May. He urged all members to participate actively in these activities to celebrate this auspicious year. He looked forward to seeing members going for the D&D to dine and catch up with old colleagues and make new friends.

1.7 In concluding his address, he extended his heartfelt thanks to the Management Committee and Sub-Committee members for much of their time and efforts spent in managing the affairs of the Club and organizing the Club events and activities. He expressed his deep appreciation to all sports convenors and those Club members who had helped out or taken part in the social, recreational and sporting activities to make every one of them a big success. Finally, he also thanked members present for attending the AGM.

2.0 MINUTES OF THE 52nd ANNUAL GENERAL MEETING

The Meeting considered the minutes of the 52nd Annual General Meeting held on Mon 30 Apr 2012 which had been circulated earlier on to Club members. As there were no amendments proposed, the minutes of the 52nd Annual General Meeting were taken as read and confirmed. The motion was adopted as proposed by Ms Margie Philips and seconded by Mr Tan Kwee See.

3.0 ANNUAL REPORT AND AUDITED STATEMENTS OF ACCOUNT AND BALANCE SHEET FOR THE YEAR ENDED 31 DECEMBER 2012

The Meeting considered the Annual Report and Audited Statements of Account and Balance Sheet for the year ended 31 Dec 2012, which were also circulated to members. As there were no comments and amendments, the Annual Report and Audited Statements of Account and Balance Sheet for the year ended 31 Dec 2012 were passed and adopted as proposed by Mr Ng Ah Hiap and seconded by Mrs Grace Cheok-Chan.

4.0 ELECTION OF MANAGEMENT COMMITTEE FOR CLUB YEAR 2013

The President announced that at the close of nomination, 23 members were nominated for posts in the new Management Committee for 2013. As 23 posts were open for election and no other nominations were received by the closing date on 23 April 2013, a proposal was made to close the election and declare all 23 nominees elected unopposed and unanimously to form the Management Committee for the 2013 Club Year. The Chief Executive Officer of Building and Construction Authority would be the ex-officio Club President.

The elected officials were: -
President : Dr John Keung (Ex-officio)

Vice-Presidents : Mr Benedict Tan
Mr Lam Siew Wah
Mrs Margarita Loh
Mr Kwok Foo Kee

Honorary Secretary : Mr Lee Chee Keong
Asst Honorary Secretary : Mr Lim Chong Yong
Honorary Treasurer : Ms Marie Loh Mei Ling
Asst Honorary Treasurer : Ms Catherine Wong Chi Fun
Chairman, Board of Games : Mr William Toh Kai Yen
Lady Member : Ms Wong Soh Leng

BCA Rep : Mrs Grace Cheok-Chan Wai Peng
BCA Rep : Mr Choong Teck Min
BCA Rep : Mr Jeremy Tan Thay Keat
BCA Rep : Mr Victor Lian Choong Meng
BCA Rep : Mr Ong Teck Soon
BCA Rep : Ms Julia Leu
BCA Rep : Ms Phua Hui Chun
BCA Rep : Mr Ng Kok Lam
BCA Rep : Mr Grace Chng Tuan Siew
LTA Rep : Mr Lim Sun Kiat
PUB Rep : Ms Ivy Poon Oi May

Independent : Mr M Nathan
Independent : Mr Yap Guan Hwa

5.0 APPOINTMENT OF HONORARY AUDITORS FOR THE YEAR 2013

The President declared that the following officers were unanimously appointed to serve as the Honorary Auditors for the year 2013.

Mr Alex Chan Lee Meng Proposer : Mr Wong Siew Heng
Seconder : Mr Chiu Yew Kheong

Mr Wong Siew Heng Proposer : Mr Lee Chee Keong
Seconder : Mr M Nathan

6.0 ANY OTHER BUSINESS

As there was no other business, the Meeting was concluded and closed at 1.10 pm.

JOHN KEUNG (Dr)
PRESIDENT

CHARLES SOH POH KOOK
HONORARY TREASURER

LEE CHEE KEONG
HONORARY SECRETARY
Appendix B

Public Works Department - Building and Construction Authority Club

Financial Report

31 December 2013