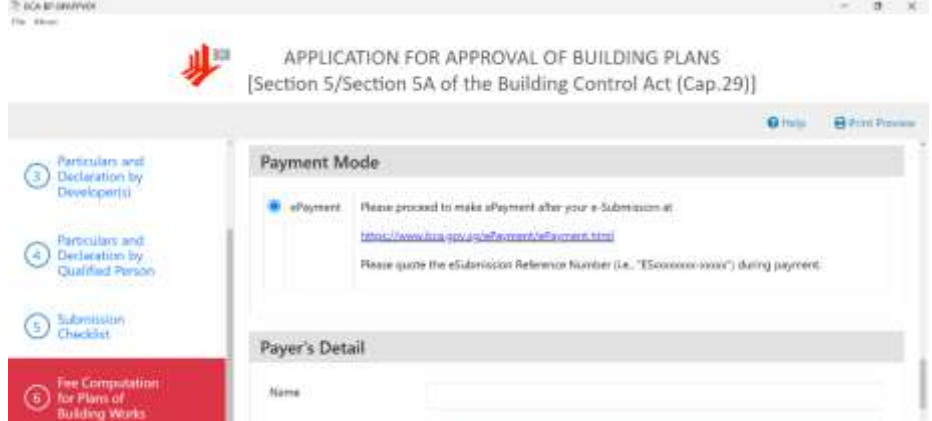
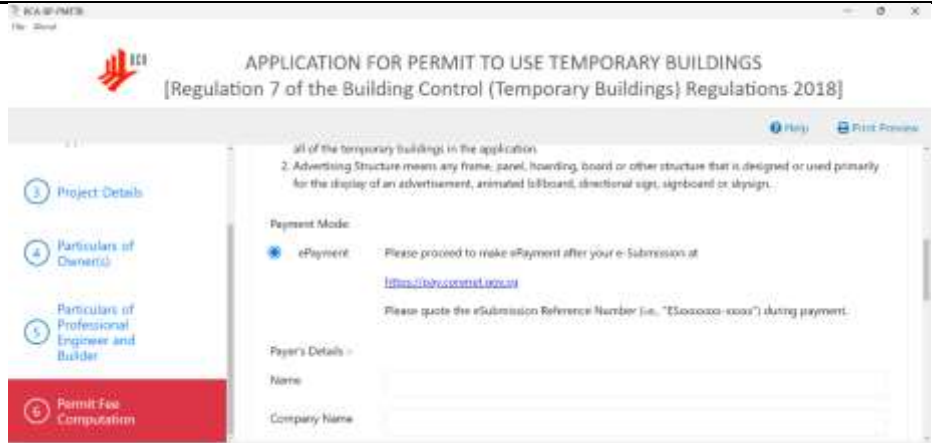


Guide to pay for CN2 submissions in CX

1) QP fill up BCA XFDX / XFD form (for submission in CN2 via ESPRO)

See below table and list of XFDX BCA payment related forms

Form Name	Screen Captures
BCA-BE-STAPPV01.XFDX (NEW)	
BCA-BP-BPAPPV01.XFDX (NEW)	
BCA-BP-PMTTB.XFDX	

BCA-EB-
DEABS01.
XFDX

The screenshot shows the 'APPLICATION FOR APPROVAL OF DESIGN SCORE FOR BUILDING UNDERGOING MAJOR ENERGY-USE CHANGE [Section 22FB of the Building Control Act (Cap.29)]'. The left sidebar has three items: 'Particulars and Declaration by Mechanical Engineer' (4), 'Submission Details, Pre-Requirements and Submission Checklist' (5), and 'Fee Computation and Payment Mode' (6, highlighted in red). The main content area is titled 'Payment Mode' and shows the 'ePayment' option selected. It includes instructions to proceed to the ePayment page after submission and to quote the eSubmission Reference Number. There are input fields for 'Payer's Detail' (Name and Company Name).

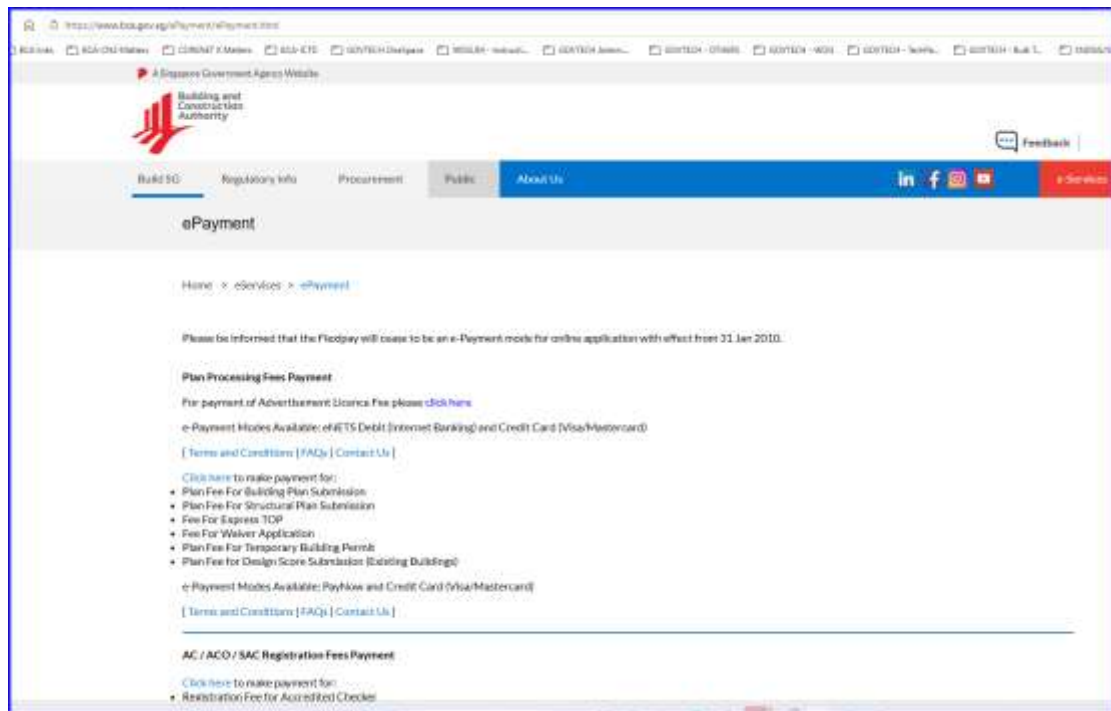
BCA-BP-
WVBP01.X
FD

The screenshot shows the 'APPLICATION FOR APPROVAL OF STRUCTURAL PLANS [Section 5/Section 5A of Building Control Act (Cap 29)]'. The left sidebar has three items: 'Project Classification' (3), 'Particulars and Declaration by Developer(s)/Builder' (4), and 'Particulars and Declaration by Qualified Person (Structural Works)' (5). The main content area is titled 'Indicate Payment Mode :-' and shows three options: 'Cheque', 'GIRO', and 'ePayment'. The 'ePayment' option is selected. It includes instructions to proceed to the ePayment page after submission and to quote the eSubmission Reference Number. There are input fields for 'Payer's Detail' (Name and Company Name).

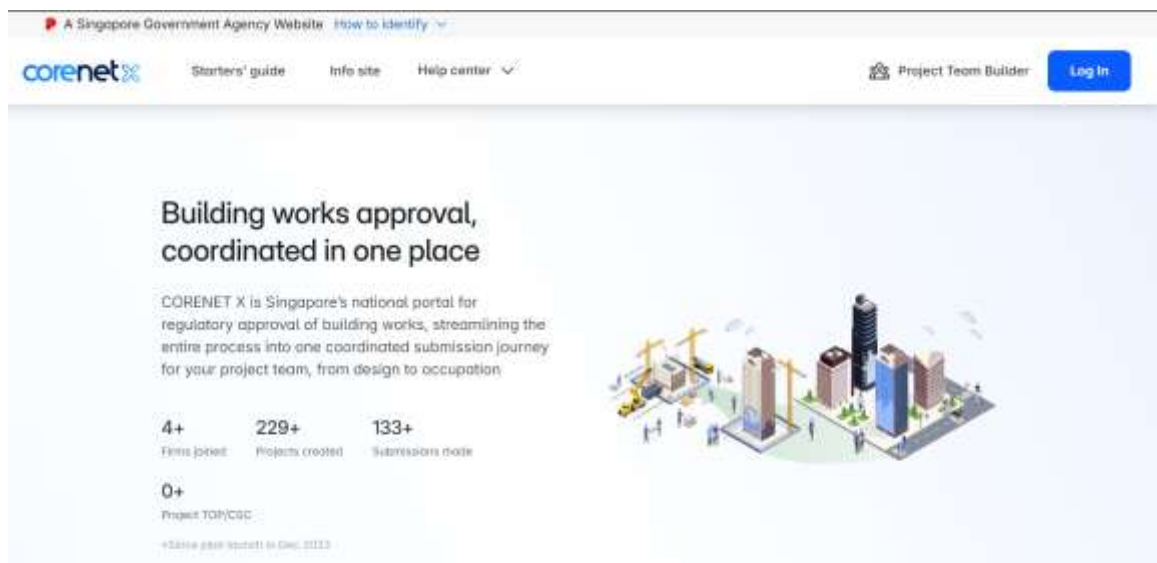
Example: APPLICATION FOR APPROVAL OF STRUCTURAL PLANS (BCA-BE-STAPPV01.XFDX)

The screenshot shows the 'APPLICATION FOR APPROVAL OF STRUCTURAL PLANS [Section 5/Section 5A of Building Control Act (Cap 29)]'. The left sidebar has three items: 'Project Classification' (3), 'Particulars and Declaration by Developer(s)/Builder' (4), and 'Particulars and Declaration by Qualified Person (Structural Works)' (5). The main content area is titled 'Fee Computation and Payment Mode' and shows the 'ePayment' option selected. It includes instructions to proceed to the ePayment page after submission and to quote the eSubmission Reference Number. There are input fields for 'Payer's Detail' (Name and Company Name). The 'Total Plan Fee Payable' is shown as \$0.00.

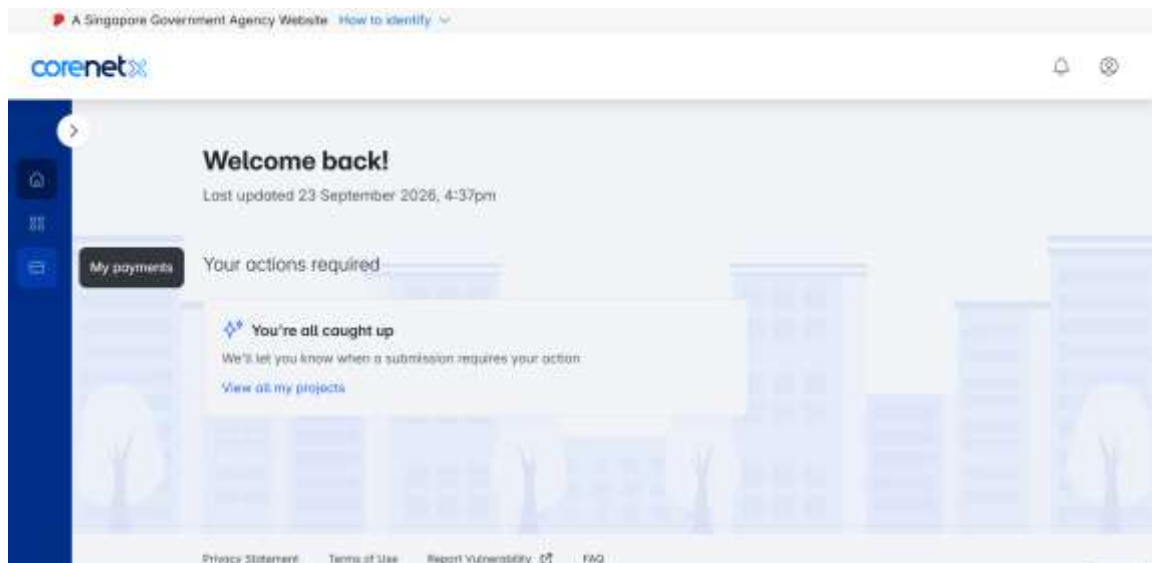
- 2) Clicking on the <https://www.bca.gov.sg/ePayment/ePayment.html> on XFDX form
 - a. Redirect to BCA ePayment page
 - b. (BCA ePayment > [Click here](#) to make payment for...)



- 3) Redirect to Corenet X (pre-login page) - <https://portal.corenet.gov.sg/>
Log In as Corporate or Individual, using Singpass

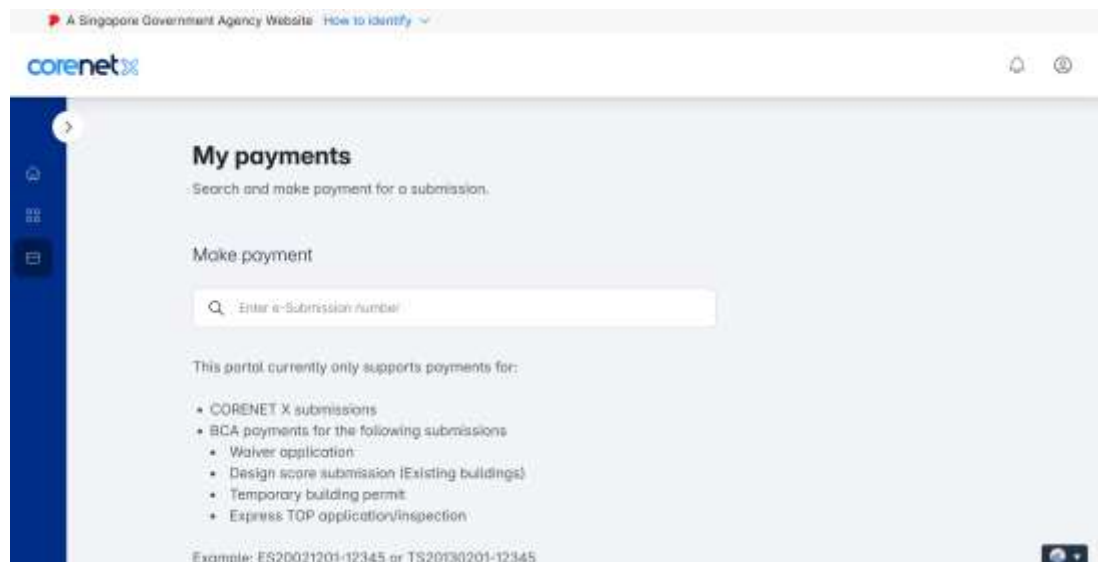


After logging in, you will see this homepage

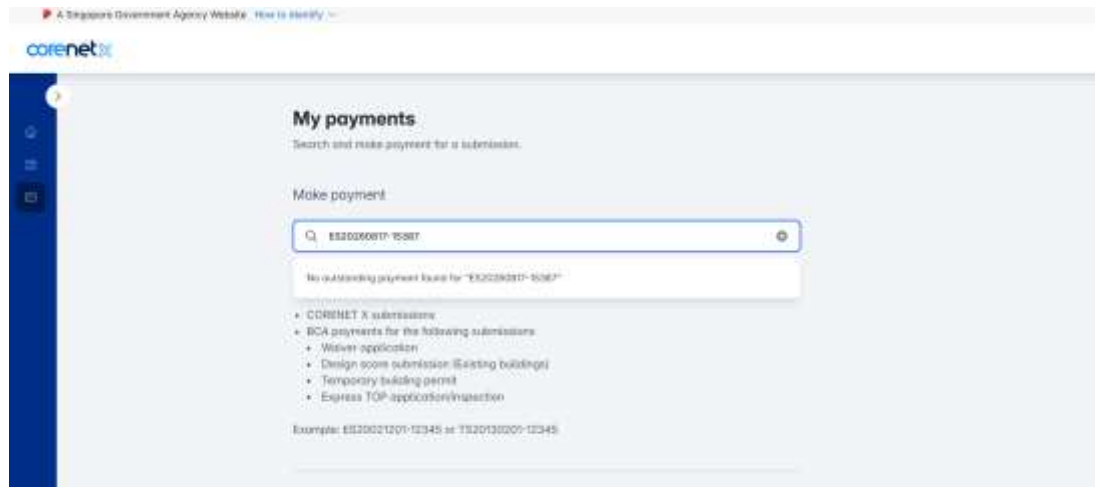


i. **Search for Payment/ Top-up:**

- a. Navigate to **My Payments** page and key in your e-Submission number in the search bar to search whether there are any payment items for your submission.
- b. To make a pending top-up payment, search for your submission using the submission number.

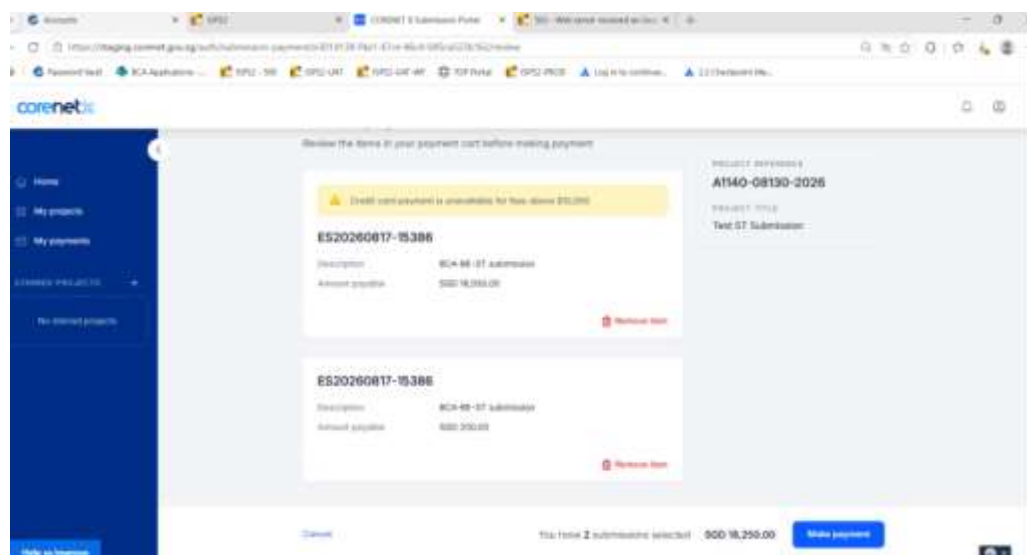


Payment not found: If you are supposed to pay for a submission, but the payment item cannot be found when you do a search, please approach the Processing Officer assigned to your submission to create the payment item.

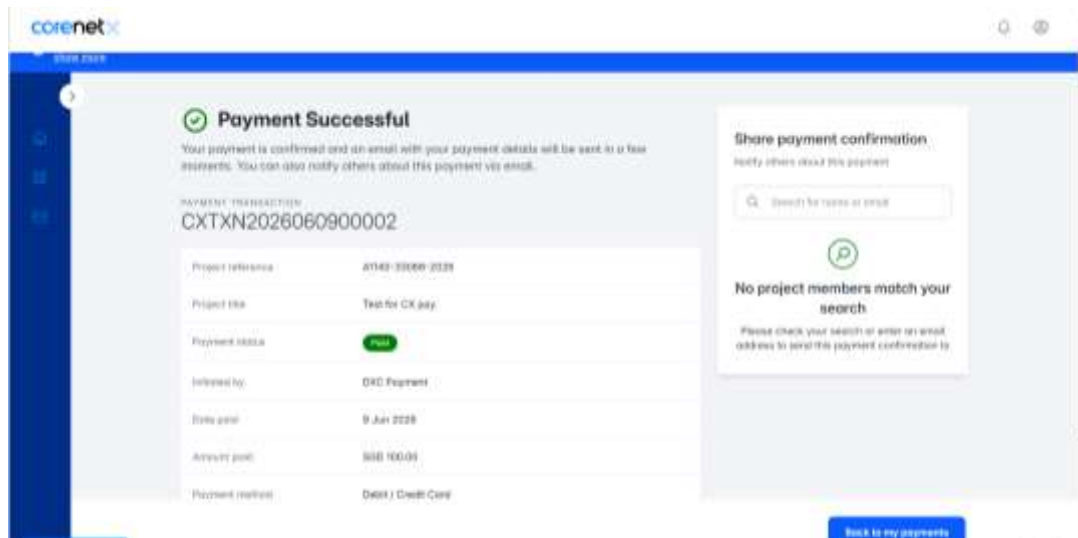


Note: If payment is not required, it will show as “no outstanding payment”.

- ii. Click the “Make payment” button at the bottom right of the page and complete the payment through the portal.



- iii. After the payment is done, the payer can see the payment status and receipt. You may wish to take a screenshot of this page as a record.



Payment for Bank Transfer > \$200K

- 1) For amounts exceeding \$200K, the QP will receive an email (sample shown below) to advise the QP to make a bank transfer to complete the payment.
- 2) Request through <https://www2.bca.gov.sg/feedback/> for bank transfer details.

Building and Construction Authority

52 Jurong Gateway Road, #11-01
Singapore 608550

Dear Sir/Madam,

Payment for your @caseTypeDesc% submission @SubmNo% has been initiated. As the payment amount exceeds SGD 200,000, please complete the payment via **bank transfer**

The application will proceed for processing only after the payment has been successfully completed.

Important: Please ensure that the payment reference @SubmNo% is included in your bank transfer so that your payment can be correctly identified and matched to your submission. Failure to include the reference may result in delays in processing your application.

Once the bank transfer has been completed, please retain the transaction receipt for your records.

Once payment is made successfully, submit the payment details through BCA's Payment Notification via <https://go.gov.sg/bcapmt> or QR Code provided.

If you have already made the payment, please disregard this email.

Yours faithfully

This is a computer-generated letter. No signature is required.

for **COMMISSIONER OF BUILDING CONTROL**
