Dear Sirs

SHORTLISTING EXERCISE TO APPOINT AN APPROVED TRAINING & TESTING CENTRE (ATTC) IN SINGAPORE FOR THE CONDUCT OF CRANE RELATED TRAINING

The Building and Construction Authority ("BCA") would like to invite suitably qualified firms and organizations to set up and operate a new Approved Training & Testing Centre (ATTC) in Singapore. The ATTC will be established for the main purpose of conducting training and providing skills evaluation / assessment facilities for crane related trades to qualify applicants to be registered as a licensed crane operator or higher skilled construction personnel as listed in Annex A.

2 Firms from the BCA Contractors Registry (CRS) and trade associations which meet the minimum qualifying criteria may apply to set up and operate the ATTC. The applicant must have a paid-up capita of at least SGD 0.5 million, achieved bizSAFE level 3 or higher and have no poor performance report in the past 3 years. In addition, the applicant must either:

i) completed at least one relevant construction project (contract value of at least S$20 million) involving the operation of the related crane trades within the last 3 years and be currently undertaking relevant work in Singapore; or

ii) own cranes and have experience in crane leasing within the past 3 years in Singapore; or

iii) a trade association registered in Singapore under the Societies Act (Chapter 311) in the areas it offers to conduct Courses and Tests in.

3 The briefing session on the requirements of the ATTC scheme will be held on:

Date & Time: 17 Oct 2014, 1500 hours
Venue: B1-9 (Blk B, Level 1)
BCA Academy, 200 Braddell Road, Singapore 579700

4 For firms or associations which intend to submit applications to be ATTCs, their attendance at the briefing is compulsory. Only the firms or associations which have sent their representatives to attend the briefing will be eligible to submit their applications to be ATTCs. Representatives of the firms or associations attending the briefing are required to bring along a
letter with the firm's/organization's letter head, duly signed by the director, which assigns the
attendee as the firm's/organization's representative.

5 The documents and application forms, which detail the requirements for the setup and
operation of the ATTC, would be available for collection during the briefing. For applications to be
considered, the forms and supporting documents must be duly completed and submitted by hand
to the cashier counter at BCA Academy at the Skills Certification Enrolment and CoreTrade
Registration Counter at Block C Level 1, 200 Braddell Road, Singapore 579700 by 30 Oct
2014, before 5 pm.

6 Firms / organisations which qualify to set up and operate the ATTC will be notified by
post. A ballot will be conducted if there are more than one eligible applicant.

7 For clarifications regarding the above, please contact:
   • Mr Goh Ah Guan at DID 6248 9805 (email: goh_ah_guan@bca.gov.sg)
   • Mr Felix Tan at DID 6730 4427 (email: felix_tan@bca.gov.sg)
   • Mr Wong Fook Yong at DID 67304512 (email: wong_fook_yong@bca.gov.sg)

8 Thank you.

Yours faithfully,

NEO CHOON KEONG
GROUP DIRECTOR
MANPOWER AND STRATEGIC POLICY GROUP
BUILDING AND CONSTRUCTION AUTHORITY
(This is a computer-generated letter which requires no signature)
Areas of Courses and Tests to be Offered by the ATTC

1. Tower Crane Operation (TCO) (Saddle Jib)
2. Crawler Crane Operation (CCO)
3. Mobile Crane Operation (MCO)
4. Continuing Education and Training (CET) for Construction Plant Operation (Lifting)
5. Crane Apprenticeship Programme (CAP) for TCO/CCO/MCO